

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
July 7, 2016
LCS Library – 6:00 PM

MEMBERS PRESENT:

Gary Nicholson, President	Kathy Dyer
Deanna Lothrop, Vice President	Ray McIntosh
Terry Countryman	Sherri Wilson, District Clerk

MEMBERS EXCUSED: Lynn Reichert, Scott Rickett

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Sandra Rooney, Business Official

ADMINISTRATORS EXCUSED:

Barry Davis, Principal
Patricia Gibbons, Dir. Of Pupil Services

OTHERS PRESENT: No other persons were in attendance

PRESENTATIONS: None at this time

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kathy Dyer, and seconded by Terry Countryman - Motion is approved 5 – 0.

1. **Approval of Minutes:**

- June 27, 2016 - Regular Meeting

2. **Approval of Buildings and Grounds requests:**

- None at this time

3. **Conferences and Workshops:**

- None at this time

- **Approval of Financial Reports: June, 2016**

- School Business Report – (Verbal)

- General Fund Warrant # 6-30-2016

- General Fund Warrant # 7-1-2016

- General Fund Supplemental Warrant #24

- Federal Fund Warrant #21

- School Lunch Warrant #18

REGULAR AGENDA

Other Discussion and Action

1. **Public Comments:**

None at this time

2. **Ongoing Agenda Items:**

Policy reviews and updates

3. **Board Information:**

- NYSSBA Conference will be held on October 27-29, 2016, in Buffalo, NY

- Drama Camp at Lyme Central, previously approved, has been rescheduled for the week of August 8-12, 2016. All other information regarding original request remains the same.

4. **Board Discussion:**

- New York State School Board Association (NYSSBA) membership for the 2016-17 school year.

After open discussion, it was unanimously decided that the NYSSBA membership dues will not be renewed for the 2016-17 school year.

5. **Board Action:**

BE IT RESOLVED that the Board of Education of the Lyme Central School District takes action to approve the **Inter-Municipal Cooperative Agreement** for the use of classroom space and tuition for the **EDGE Program**, through Jefferson Community College, for the 2016-2017 school year. This program will be at no cost to the District.

Motion for approval by Deanna Lothrop, seconded by Kathy Dyer, with motion approved 5 - 0.

6. **Board Action:**

BE IT RESOLVED that the Board of Education of the Lyme Central School District takes action to approve the **Jefferson-Lewis School Board Association (JLSBA)** dues, in the amount of \$250, for the 2016-2017 school year

Motion for approval by Kathy Dyer, seconded by Terry Countryman, with motion approved 5 - 0.

7. **Board Action:**

BE IT RESOLVED that the Board of Education of the Lyme Central School District takes action to approve the authorization for the Superintendent of Schools, Cammy J. Morrison, to sign Inter-municipal agreements upon prior discussion with the Board of Education.

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 5 - 0.

8. **Board Action:**

BE IT RESOLVED that the Board of Education of the Lyme Central School District takes action to approve the renewal of the shared Food Service between General Brown Central School District; Lyme Central School District; Cammy J. Morrison, Superintendent of Schools; James Nevers - Food Service Director; Chris Crouse - Cafeteria Manager for the 2016-2017 school year - effective dates July 1, 2016 through June 30, 2017.

Motion for approval by Kathy Dyer, seconded by Terry Countryman, with motion approved 5 - 0.

9. **Board Action:**

BE IT RESOLVED that the Board of Education of the Lyme Central School District takes action to approve the renewal of the **Jefferson-Lewis BOCES Distance Learning Classroom Lease Agreement** with the Lyme Central School District for the 2016-2017 school year – effective dates July 1, 2016 through June 30, 2017 .

Motion for approval by Terry Countryman, seconded by Deanna Lothrop, with motion approved 5 - 0.

10. **Board Action:**

BE IT RESOLVED that the Board of Education of the Lyme Central School District takes action to approve the **School Lunch Program Budget Adjustment** for June 2016. Authorization to record the appropriation of fund balance to increase additional appropriations of \$11, 807.

Motion for approval by Deanna Lothrop, seconded by Kathy Dyer, with motion approved 5 - 0.

11. **Board Action:**

BE IT RESOLVED that the Board of Education of the Lyme Central School District takes action to approve the deletion of 189 (one hundred eighty-nine) selected book titles from the existing Lyme Central School District's library collection.

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 5 - 0.

12. **Board Action:**

BE IT RESOLVED that the Board of Education of the Lyme Central School District takes action to approve the Administrative Regulations for **Independent Educational Evaluations (IEE)** for the **2016-2017** school year as follows:

Administrative Regulations on Independent Evaluations

The Lyme Central School District recognizes the right of parents or guardians of a student who has or is thought to have a disability to receive an independent educational evaluation ("IEE") at public expense if they disagree with the evaluation obtained by the Committee on Special Education or the Committee on Preschool Special Education. A parent / guardian may obtain only one IEE at district expense each time that the district conducts an evaluation with which the parent / guardian disagrees.

The district has the right to initiate an impartial hearing to demonstrate that its evaluation is appropriate. If the hearing officer determines that the district's evaluation was appropriate, a parent / guardian is not entitled to the evaluation at public expense, but the CSE or CPSE will consider the evaluation obtained by the parent / guardian.

The criteria under which the IEE is obtained, including the qualifications of the evaluator, the location of the evaluation, and the reasonable cost of the evaluation, must be the same that the district uses when it initiates an evaluation in order for the IEE to be at public expense, to the extent consistent with the parent / guardian's right to an IEE.

District Criteria

1. The LCSD will not pay more than **\$1000.00** for a comprehensive IEE that would meet the requirements under Commissioner's regulations which may require an individual psychological evaluation, a physical examination, a social history and other suitable examinations and evaluations may be necessary to ascertain the physical, mental and emotional factors which contribute to a suspected educational disability under the conditions delineated.
2. The IEE must be conducted by an evaluator licensed or certified by the New York State Education Department in the area of the evaluation performed. LCSD has established a comprehensive list of qualified professionals in private practice or employees of other public agencies to whom parents may go to secure an independent evaluation.
3. The evaluator must be located within Jefferson or Lewis County, New York, or if unique circumstances warrant, within a 60 mile radius of the district. Upon request, the parent / guardian will be provided with a list of agencies and evaluators within Jefferson and Lewis County. Upon request, the district will take into consideration a request for another evaluator within a 60 mile radius.
4. In the event that a parent / guardian believes that the district's criteria deprives him or her of an IEE or that circumstances warrant the 60 mile radius or other modification to the district's criteria, the parent / guardian should notify the district's CSE Chairperson of the reason(s) therefore. Such request shall be made in writing unless the parent / guardian is not capable of the same.
5. Reimbursement to the parent / guardian for an IEE, or direct payment to the qualified evaluator for the IEE, will not take place until the Committee on Special Education has received a copy of the evaluation report. The district will then have 30 days to issue reimbursement or payment.

Motion for approval by Deanna Lothrop, seconded by Kathy Dyer, with motion approved 5 -0.

13. Board Action:

BE IT RESOLVED that the Board of Education of the Lyme Central School District takes action to accept instrument donations to Lyme Central School District Music Department from the following person(s):

- Ronald and Merrilee Bertram – Clarinet #453395; Clarinet #21635
- Chuck and Dawn Munk – Trombone #J-34715
- Robin Weston – Flute #A15791; Cornet #935772; Cornet #103813; Horn #945; Trombone #138263
- Anonymous Donor – Clarinet – Artley #236892
- Jackie Hobbs – Tenor Sax case

Motion for approval by Terry Countryman, seconded by Kathy Dyer, with motion approved 5 - 0.

ADMINISTRATIVE REPORTS:

Principal's Report
Director of Pupil Services Report
Superintendent Report (Verbal)

CORRESPONDENCE AND COMMUNICATIONS - For information only

14. Correspondence Log – June 2016

RECOMMENDATIONS AND ACTION

15. Board Action: Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Kathy Dyer, and seconded by Deanna Lothrop
Motion is approved 5 – 0.

(A) **Retirements:** None at this time

(B) **Resignations as listed:** None at this time

(C) **Appointments of Extracurricular positions:**

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Stasse Perkins	FBLA		N/A	September 6, 2016
Lorraine Caramanna Marilyn Peters	National Honor Society		N/A	September 6, 2016
Helen Timerman	Select Chorus		N/A	September 6, 2016
Deborah Wilkinson Michele Bariteau	Odyssey of the Mind		N/A	September 6, 2016
Daniel Lawson	Whiz Quiz Team		N/A	September 6, 2016
Julianne Oliver	Student Coucil		N/A	September 6, 2016
Ann Marie Hyde	Yearbook		N/A	September 6, 2016
Tammy McIntosh	Varsity Club		N/A	September 6, 2016
Daniel Lawson Eric Heath	Grade 7 Advisors		N/A	September 6, 2016
Stasse Perkins Katie Perkins	Grade 8 Advisors		N/A	September 6, 2016
Brenton Goodhart Beth Faulknam	Grade 9 Advisors		N/A	September 6, 2016
Bridgette Sharlow Tammy Ditch	Grade 10 Advisors		N/A	September 6, 2016
Deborah Wilkinson Adrienne Teachout	Grade 11 Advisors		N/A	September 6, 2016
Michele Bariteau Christine Lachenauer	Grade 12 Advisors		N/A	September 6, 2016

(D) **PAID Coaching Appointments as listed:** None at this time

Coaches possess the following [as mandated by NYSED]:

- **Teaching Certificate:** Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- **Temporary Coaching License 2nd-4th Renewal:** Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

16. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **None at this time**

ITEMS FOR NEXT MEETING – August 11, 2016

- CSE/CPSE Chairpersons position
- Lyme Central School Board of Education Member Representative for the Lyme Youth Committee
- Overview and breakdown of regents scores by Patricia Gibbons, Director of Pupil Services

EXECUTIVE SESSION:

Motion was made by Terry Countryman , seconded by Kathy Dyer, to enter into executive session for the discussion of the performance history of one (1) particular individual, with motion approved 5 – 0. Time entered, 6:52 PM.

RETURN to REGULAR MEETING:

Motion was made by Deanna Lothrop, seconded by Kathy Dyer, to reconvene to the regular meeting with motion approved 5 -0. Time returned, 8:07 PM.

Motion for Adjournment: There being no further business or discussion, a motion is requested to adjourn the regular meeting.

Motion was made by Deanna Lothrop, seconded by Kathy Dyer, to adjourn the regular meeting, with motion approved 5 – 0. Time adjourned, 8:08 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, July 7, 2016
- All minutes are unofficial until approved by the Board of Education